

Immigrant Safety and Access Network RFP Information Session

Thursday, April 18, 2024 | 9:00 am-10:30 am



City of Seattle



Seattle
Office of Immigrant
and Refugee Affairs

Welcome and Logistics

- Please introduce yourself in the chat.
- We will be recording this session.
- We will be monitoring the chat for questions.
- If you have questions during the presentation, please use the chat function. During the Q&A, you may raise your hand, and we'll call on you to unmute and ask your question.



OIRA Introductions

- **Shilpa Salgar**, Special Projects and Policy Specialist
- **Rodha Sheikh**, Finance and Operations Manager
- **Alma Dea Michelena**, Senior Grants and Contracts Specialist
- **Linh Huynh**, Administrative Assistant



Agenda

- Welcome & Logistics
- Program Background
- Request for Proposals Overview
- Submission Instructions
- Important Dates
- Questions & Answers Period



Program Background

- Launched the Immigrant Safety and Access Network (ISAN) program on February 9, 2023, in partnership with the King County Office of Equity, Racial and Social Justice (OERSJ),
- Building upon the success of OIRA's Immigrant Family Institute (IFI) program that operated from 2018 to 2020, the ISAN program aimed to establish a network of community-based organizations that provide support for immigrant and refugee families who experience disproportionate harm from violence.
- OIRA approached the first year of programming as an opportunity to set baselines and pilot the network model.



Program Goals

- Provide immigrant and refugee victims of gun violence and their families and those impacted by sudden, unnatural, and unexpected death with access to financial support to cover relevant needed expenses.
- Help decrease the burden of the impacts of gun violence and sudden death on our immigrant and refugee communities.
- Offer support for navigating resources through partnerships with community-based organizations and the ISAN network.



Funding Opportunity

- OIRA will provide \$220,000 to five community-based organizations in Seattle that serve immigrant and refugee communities impacted by gun violence and sudden, unnatural and unexpected death. The contracts will be for one year, and the maximum award funding is \$41,000 per project.
 - \$31,000 for direct cash assistance and \$10,000 for administrative services.



Eligible Service Activities

- Eligible services include but are not limited to:
 - Medical, counseling-related expenses
 - Funeral/burial
 - Relocation/housing support
 - Loss of wages



Eligible Applicants

- Community-based 501(c)3 organizations or community-based organizations under fiscal sponsorship by a 501(c)3 entity. Funds must be disbursed to Seattle residents.
- Eligible applicants must comply with applicable federal, state, and local nondiscrimination laws and standards, including having nondiscrimination hiring practices in place.
- Further, the applicant shall not:
 - Require payment from participants for services provided
 - Require participants to participate in a religious service or activity as a condition of receiving services.



Application Questions

- Describe the community you intend to serve, including specific geographic area, racial and ethnic demographics, languages spoken, etc.
- Does your organization serve clients who have experienced gun violence? Please describe. (We honor client privacy, so please describe in general terms.)
- What are your current programs for helping the immigrant and refugee community members who experience harm from gun violence?
- Does your organization currently have a system for disbursing and recording/reporting cash assistance to clients? Please describe the system used.
- If you are establishing a new disbursement system, please describe how the new system will be managed



Submission Instructions

- Proposals are due to the Office of Immigrant and Refugee Affairs by **5:00 PM (PT) on Monday, May 6, 2024.**
- Please submit one copy of the application, including the cover page and narrative.
- Completed applications should be sent to OIRARFP@seattle.gov.
- All electronic copies of the application narrative must be in PDF or other non-editable format.



Important Dates

Application questions received	Monday, April 22 nd
Application answers posted	Wednesday, April 24 th
Applications due	Monday, May 6 th
Application review	Tuesday, May 7 th – Friday, May 10 th
Funding decisions announced	Monday, May 13 th
Appeal deadline	Friday, May 17 th
Contracts start	Monday, May 20 th



Questions?

- Please raise your hand, and we'll call on you to unmute and ask your question.
- After this session:
 - Please contact OIRARFP@seattle.gov for any questions related to the application process.
 - Applicants may email questions **until April 22nd**.
 - OIRA will post ISAN RFP answers to all received questions about the program and other updates **by April 24th** to <https://welcoming.seattle.gov/oira-announces-immigrant-safety-access-network-rfps/>.

